

Meeting Notes 07/27/05

Juniata College
Wellness Committee
July 27, 2005; 2:00pm
vLSC Rockwell Seminar Room

Committee Members Present:

Gail Ulrich	Joanne Krugh
Wanda Lightner	Diane Ross

The meeting was called to order and the committee was presented with the following agenda:

1. Discuss Old Business
2. Wellness Discussion in Forums
3. Website
4. New Business

The committee discussed the following old business:

1. Health Fair: A discussion occurred regarding final planning details for the Health Fair which will take place on August 24, 2005. Diane Ross volunteered to contact and confirm with vendors. Wanda Lightner volunteered to staff the wellness table. Joanne Krugh suggested meeting with Sherry in Conferences & Events regarding set up, since C&E has software to aid in this process. Gail stated she would email the rest of the committee to ask for volunteers for the following:

- Help with organization of layout for ballroom
- Coordinate door prizes
- Coordinate signage, tablecloths, balloons
- Set-up of tables for those who are just sending information
- Co-ordinate AV/technology requests
- Greet and direct vendors day of event
- Staff the wellness committee

2. Lunch & Learn: The committee then discussed topics for future lunch and learns. Back health and vitamins/herbs were suggested topics.

There have been no postings to the Wellness Discussion in the Forums.

The Wellness webpage is under development.

There was no new business was discussed.

The next regularly scheduled meeting will take place on Wednesday, August 28, 2005 at 2:00pm @ vLSC Rockwell Seminar Room.